

LONG BRANCH BD OF ED-02502770 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	GEORGE L CATRAMBONE	410	07/08/2020	CAP Accepted
Corrective Action History	CAP Accepted Casey Miller 06/08/2020 03:40 PM	CAP Accepted			
	CAP Submitted Nawal Maroun 06/08/2020 02:53 PM	Menus were planned to serve 1 cup fruit and <50% juice. Will train staff to ensure that 1 cup fruit is recorded on production records and less than 50% will be juice.			
	CAP Rejected Casey Miller 06/08/2020 02:39 PM	Please add how will ensure 1 cup fruit recorded correctly.			
	CAP Submitted Nawal Maroun 06/08/2020 02:06 PM	The production were completed incorrectly, a mandatory training on production and PrimeroEdge will be scheduled for September 2020 before school begins.			
	Flagged Casey Miller 06/08/2020 01:51 PM	<p>At breakfast , production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered.</p> <p>Errors:</p> <p>1.) Per production records, insufficient daily and weekly quantity of fruit served to kindergarten students breakfast in the classroom (serve only).</p> <p>On Monday, Wednesday, and Friday only 1/2 cup portion of fruit was served. Only 3.5 c fruit was served for the week.</p> <p>-For serve only meal service, all components in quantity specified by meal pattern must be served to all students. K-5 meal breakfast meal pattern is 1 cup fruit daily and 5 cups weekly.</p> <p>2.) Above error also lead to error that more than 50% of the weekly fruit served was juice. For the review week, 2 cups of juice were served to kindergarten students out of a total of 3.5 c fruit served for the week.</p> <p>-Juice may be used to meet up to half of the total fruit for the week.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			

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Section	Form subsection	Site Name	Question #	Due Date	Status
Fresh Fruit and Vegetable Program - Review Period	Fresh Fruit and Vegetable Program - Review Period	GREGORY	1901	04/22/2020	CAP Accepted
Corrective Action History	CAP Accepted Janet Celi 05/18/2020 11:40 AM	CAP Accepted			
	CAP Submitted Nawal Maroun 05/15/2020 11:15 AM	<p>All time sheets will be monitored by a superior who will review, confirm, sign and date each time sheet.</p> <p>After sending the time sheets to the main office, the manager on duty will confirm the accuracy of the time sheets submitted and that manager will date and sign as well.</p>			
	Flagged Janet Celi 03/24/2020 08:52 AM	<p>All reimbursement claims were supported with the correct documentation, although some of the time sheets were not signed by a supervisor.</p> <p>Indicate how you will monitor that all time sheets are reviewed and signed by a supervisor. Indicate strategies you will implement to insure that FFVP time sheets are reviewed and approved for the FFVP. A supervisor should be assigned to review the hours on a weekly basis.</p>			
Group 3: CA Count (2)				07/08/2020	CAP Accepted
	Section	Form subsection	Site	Question #	
	Afterschool Snack Program	Afterschool Snack Program	GREGORY		
	Afterschool Snack Program	Afterschool Snack Program	GREGORY	1700	

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Casey Miller 06/08/2020 02:40 PM	CAP Accepted			
	CAP Submitted Nawal Maroun 06/08/2020 02:18 PM	The production records (form 189) missing information such as the name and the size of component served. In September 2020 we will schedule a training session on completing form 189 with all supervisors and anyone completing the production form 189.			
	Flagged Casey Miller 06/08/2020 01:51 PM	<p>As discussed at the exit conference, violations were found for the After School Snack Program.</p> <p>Error: Incomplete Production Records (Form #189)</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Production records must list each meal component and reflect that the planned portion sizes meet the meal pattern component requirements.</p> <p>Error: Production Records (Form #189) incomplete. For KLC classroom, actual serving size section wasn't specific. Indicated "1" when actual serving size should be recorded for example, 1oz eq for grain snack and 6oz for juice.</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Group 2: CA Count (2)				07/08/2020	CAP Accepted
	Section	Form subsection	Site	Question #	
	Afterschool Snack Program	Afterschool Snack Program	LONG BRANCH HIGH		
	Afterschool Snack Program	Afterschool Snack Program	LONG BRANCH HIGH	1700	

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Corrective Action History	CAP Accepted Casey Miller 06/08/2020 02:40 PM	CAP Accepted			
	CAP Submitted Nawal Maroun 06/08/2020 02:13 PM	In September 2020 we will retrain and enforce that form 189 must be completed correctly to include actual size and name of components served			
	Flagged Casey Miller 06/08/2020 01:51 PM	<p>As discussed at the exit conference, violations were found for the After School Snack Program.</p> <p>Error: Incomplete Production Records (Form #189)</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Production records must list each meal component and reflect that the planned portion sizes meet the meal pattern component requirements.</p> <p>Error: Production Record (Form #189) incomplete. The actual serving size section was left blank.</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Group 1: CA Count (2)				07/08/2020	CAP Accepted
	Section	Form subsection	Site	Question #	
	Afterschool Snack Program	Afterschool Snack Program	GEORGE L CATRAMBONE		
	Afterschool Snack Program	Afterschool Snack Program	GEORGE L CATRAMBONE	1700	

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Corrective Action History	CAP Accepted Casey Miller 06/08/2020 02:39 PM	CAP Accepted			
	CAP Submitted Nawal Maroun 06/08/2020 02:10 PM	In September 2020 , we will retrain and enforce completing the production records (form 189) to include the actual serving size and the name of all components			
	Flagged Casey Miller 06/08/2020 01:51 PM	<p>As discussed at the exit conference, violations were found for the After School Snack Program.</p> <p>Error: Incomplete production records (Form 189).</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Production records must list each meal component and reflect that the planned portion sizes meet the meal pattern component requirements.</p> <p>Error: Production Records (Form #189) incomplete. For all ASSP classrooms, actual serving size section wasn't specific or was left blank. For one classroom, food item and actual serving size section was left blank.</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			